

Thursth of December
Homework

Ex 2

1. They haven't spoken English since last year.
2. Specialists have determined properties of the substance already
3. She just have received a letter from her friend
4. John has been visited by his group mates by yesterday evening
5. Students have been translating the article for half an hour
6. We will have furnished with all the necessary information by tomorrow

Questions about the text

1. Why study communication skills?
2. Why is it necessary communication in the office?
3. Who will earn more respect?
4. What does communication help to do?
5. Why is communication a power tool?